



**LANGLEY
POLICY
DIRECTIVE**

LAPD 1700.8H
Effective Date: May 13, 2013
Expiration Date: March 31, 2018

Responsible Office: Center Operations Directorate

SUBJECT: Parking Regulations

1. POLICY

LaRC will ensure the:

- a. Maximum use of established parking lots.
- b. Control of reserved parking and no parking areas.

2. APPLICABILITY

This directive is applicable to all motor vehicle operators, including operators of motor scooters and motorcycles. (See LAPD 1700.7, "Traffic Regulations," Attachment B, for nonmoving offenses, parking violations.)

3. AUTHORITY

51 U.S.C. section 20113(a), National Aeronautics and Space Act

4. APPLICABLE DOCUMENTS AND FORMS

LAPD 1700.7, "Traffic Regulations."

5. RESPONSIBILITY

The Center Master Planner, Center Operations Directorate, is authorized to:

- a. Assign reserved parking spaces for the following senior management officials:
 - 1) Center Director,
 - 2) Deputy Center Director,
 - 3) Associate Center Director,
 - 4) Organizational Unit Managers
- b. Make exceptions, based on an individual request for safety or health reasons.

c. Approve other reserved parking requests, as detailed in Attachment, "Definitions," paragraph c.

6. DELEGATION OF AUTHORITY

None

7. MEASUREMENT/VERIFICATION

None

8. CANCELLATION

LAPD 1700.8, dated January 4, 2005.

Original signed on file

Lesa B. Roe
Director

Attachment

Distribution:

Approved for public release via the Langley Management System; distribution is unlimited.

DEFINITIONS

- a. Authorized Parking Space - Means areas designated:
 - (1) As parking lots, located adjacent to facilities.
 - (2) For street parking, that is:
 - (a) Lindberg Way between Langley Boulevard and East Taylor Street.
 - (b) West Durand Street (between Building 2101 parking access and West Taylor Street).
 - (c) South Warner Street (between Victory Street and Langley Boulevard).
 - (d) Doolittle Road (one side only) on shoulder between Langley Boulevard and area south of East Ames Street.
 - (e) East Ames Street (one side only) between Doolittle Road and North Dryden Street.
- b. Restricted Parking - Means areas or spaces:
 - (1) Marked fire lanes, emergency, and service zones.
 - (2) Which are cross-hatched.
 - (3) Designated as hazardous or industrial.
 - (4) In a crosswalk, on a sidewalk, blocking a driveway, or on the grass.
 - (5) Designated for disabled persons.
 - (6) Where time limits are posted.
 - (7) On streets and in parking lots against the flow of traffic.
 - (8) Loading vehicles.
- c. Reserved Parking Space - Means areas for:
 - (1) Senior Management officials. (See "Responsibility.")
 - (2) Emergency, safety, fire, and security vehicles.
 - (3) Government-owned vehicles assigned permanently to facilities (and generally in use throughout the working day).

- (4) Motorcycles.
- (5) Service vehicles.
- (6) Fuel efficient / Energy efficient / Hybrid vehicles.
- (7) Visitors to certain LaRC facilities. (Visitor space to be set aside prior to the visitor(s) arriving at LaRC, with the visitor parking removed after visitor has left the Center.)
- (8) Employee Special Recognition (temporary, for no more than 30 days, located near the employee's building) such as Inventor of the Year.
- (9) Contractor vehicles, and other activities at major construction sites which may require special parking arrangements for the construction period.