SUBJECT: Parking Regulations

Responsible Office: Center Operations Directorate

1. POLICY

LaRC will ensure the:

a. Maximum use of established parking lots.

b. Control of reserved parking and no parking areas.

2. APPLICABILITY

This directive is applicable to all motor vehicle operators, including operators of motor scooters and motorcycles. (See LAPD 1700.7, "Traffic Regulations," Attachment B, for nonmoving offenses, parking violations.)

3. AUTHORITY

51 U.S.C. section 20113(a), National Aeronautics and Space Act

4. APPLICABLE DOCUMENTS AND FORMS

LAPD 1700.7, "Traffic Regulations."

5. RESPONSIBILITY

The Center Master Planner, Center Operations Directorate, is authorized to:

a. Assign reserved parking spaces for the following senior management officials:

1) Center Director,
2) Deputy Center Director,
3) Associate Center Director,
4) Organizational Directors

b. Make exceptions, based on an individual request for safety or health reasons.
c. Approve other reserved parking requests, as detailed in Attachment, “Definitions,” paragraph c.

The Security Services Branch, Center Operations Directorate, is authorized to:

a. Enforce parking regulations per LAPD 1700.7 “Traffic Regulations, Attachment B”, which describes non-moving offenses and parking violations.

6. DELEGATION OF AUTHORITY

None

7. MEASUREMENT/VERIFICATION

None

8. CANCELLATION

LAPD 1700.8, dated January 4, 2005.
LAPD 1700.8, dated May 13, 2013

/s/ David E. Bowles
Director

Attachment

Distribution:
Approved for public release via the Langley Management System; distribution is unlimited.
DEFINITIONS

a. Authorized Parking Space - Means areas designated:

(1) As parking lots, located adjacent to facilities.

(2) For street parking, that is:

(a) Lindberg Way between Langley Boulevard and East Taylor Street.

(b) West Durand Street (between Building 2101 parking access and West Taylor Street).

(c) South Warner Street (between Victory Street and Langley Boulevard).

(d) Doolittle Road (one side only) on shoulder between Langley Boulevard and area south of East Ames Street.

(e) East Ames Street (one side only) between Doolittle Road and North Dryden Street.

b. Restricted Parking - Means areas or spaces:

(1) Marked fire lanes, emergency, or service zones.

(2) Which are cross-hatched.

(3) Designated as hazardous or industrial.

(4) In a crosswalk, on a sidewalk, blocking a driveway, or on the grass.

(5) Designated for disabled persons.

(6) Where time limits are posted.

(7) On streets and in parking lots against the flow of traffic.

(8) For loading vehicles.

c. Reserved Parking Space - Means areas for:

(1) Senior Management officials. (See Section 5, Responsibility)

(2) Emergency, safety, fire, or security vehicles.

(3) Government-owned vehicles assigned permanently to facilities (and generally in use throughout the working day).
(4) Motorcycles.

(5) Service vehicles.

(6) Fuel efficient / Energy efficient / Hybrid vehicles. (Fuel-efficient vehicles are defined as those that are either classified as Zero Emission Vehicles (ZEV) by the California Air Resources Board or have achieved a minimum green score of 40 on the American Council for an Energy Efficient Economy (ACEEE) annual vehicle rating guide, which can be found at [https://greenercars.org/greenercars-ratings](https://greenercars.org/greenercars-ratings).)

(7) Visitors to certain LaRC facilities. This includes both permanent and temporary visitor parking spaces. At the Headquarters building (Building 2101), permanent visitor parking spaces have been established for external visitors to the Center. Any temporary visitor space is to be set aside prior to the visitor(s) arriving at LaRC, with the visitor parking removed after visitor has left the Center.

(8) Employee Special Recognition. (Both short term, (for no more than 30 days, located near the employee’s building) such as Inventor of the Year, and long term (up to 12 months), such as the CFC permit spaces.

(9) Contractor vehicles, and other activities at major construction sites which may require special parking arrangements for the construction period.