



Langley Research Center  
Directives Management Transmittal Sheet

Document Number	LPR 5000.2	Owning Organization	OP
Document Title	Procurement Initiator's Guide		

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**Cancellation**

July 2, 2015

*Reason for cancellation:*

Based on feedback provided by Office of Procurement customers, this document was determined to be too confusing for use by an individual without a procurement background. Customers stated that the information provided in [LMS-CP-4501, Procurement Process Overview](#), gives easy-to-follow guidance on procuring supplies and services. Based on this customer feedback and a thorough review of LPR 5000.2, OP management determined that LPR 5000.2 was no longer needed and should be cancelled.

**Management Representative Recommendation**

Recommend approval: *Kathryn C. Suddreth* (signed via email on 7/7/2015)

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**Approval**

7/8/2015

**X** Susan E. McClain

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Susan McClain  
Organizational Unit Manager, OP  
Signed by: SUSAN MCCLAIN